


## Information, Services, and Assistance for UNSW@ADFA Off-Campus Coursework Students

### Getting Started

- Customised web site** Information about the Library, tailored to off-campus students:  
[http://www.lib.adfa.edu.au/myservices/myservices\\_oc.htm](http://www.lib.adfa.edu.au/myservices/myservices_oc.htm)
- Information guide** Available in hard-copy at the library, or online at:  
<http://www.lib.adfa.edu.au/infoguides/offcampuslibguide.pdf>
- Ask Us** Subject information specialists provide online reference and research support via:  
 <http://www.lib.adfa.edu.au/forms/reqform.htm>
- How to ...?** Online guides and demonstrations on topics such as: searching the Catalogue, using CrossSearch, finding e-journals, basic database searching, etc. Includes a section on *Off-Campus Student Services*.  
[http://www.lib.adfa.edu.au/guides\\_assistance/howto.htm](http://www.lib.adfa.edu.au/guides_assistance/howto.htm)

### Finding Information

- Catalogue** Access to the books, multimedia items, readings, journals and databases contained within the Academy Library's collections:  
<http://www.lib.adfa.edu.au>
- CrossSearch** A single search portal for searching across multiple databases, ejournals and other Internet based resources in the Library's collections:  
<http://www.lib.adfa.edu.au/crosssearch.html>
- New library items** Online facility to view material acquired within the previous 4 weeks:  
<http://www.lib.adfa.edu.au/newbooks.html>
- Inter Library Loan/  
Document Delivery Service** Access to material from other libraries, both nationally and internationally, or from commercial suppliers, as a supplement to the Academy Library's collections:  
[http://www.lib.adfa.edu.au/ill\\_dds/ills.htm](http://www.lib.adfa.edu.au/ill_dds/ills.htm)
- Other libraries** As part of the *University Library Australia (ULA) scheme*, UNSW@ADFA students can register for basic borrowing privileges at other participating university libraries in their local area.  
<http://www.caul.edu.au/caul-doc/ula-brochure.pdf>

## Managing information

### Email alerts/Current awareness

Instructions for setting up alerting services within some of the key databases.

[http://www.lib.adfa.edu.au/guides\\_assistance/set\\_up\\_alerts.pdf](http://www.lib.adfa.edu.au/guides_assistance/set_up_alerts.pdf)

### EndNote

Information about the bibliographic management program EndNote, is available at:

[http://www.lib.adfa.edu.au/software/endnote/endnote\\_index.html](http://www.lib.adfa.edu.au/software/endnote/endnote_index.html)