

Understanding and Locating Call Numbers

Items are arranged by call numbers on the shelves using the Library of Congress Classification Scheme (LCCS).

LCCS uses a mixed notation of capital letters and numerals, followed by a Cutter number (the author's first letter of their surname) and the year of publication.

Main subject classes are designated by a single capital letter, with subclasses represented by two or more capitals.

The call number for a book entitled

"Shooting blanks: war making that doesn't work", by J.F.Dunningan and A.A.Nofi is:

U	<i>Main class = Military Science</i>
21.2	<i>Book number</i>
.D835	<i>Cutter Number</i>
1991	<i>Year of publication</i>

The following is a general outline of LCCS.

A	General Works, Polygraphy
AE	Encyclopaedias (General)
B	PHILOSOPHY, PSYCHOLOGY, RELIGION
BF	Psychology
C-F	HISTORY
CT	Biography- (Collective)
D	History (General World)
DA	Great Britain
DB-DR	Europe
DS	Asia
DU	Australia and Oceania
E-F	North and South America
G	GEOGRAPHY, ANTHROPOLOGY, SPORT
G	Geography (General)
GA	Mathematical geography; Cartography
GB	Physical geography
GC	Oceanography
GF	Human ecology
GV	Sport and recreation

H	SOCIAL SCIENCES
HA	Statistics
HB-HD	Economics
HF	Business and Commerce
HG-HJ	Finance
HM-HV	Sociology
HX	Socialism; Communism; Anarchism
J	POLITICS
JZ	International Relations
K	LAW
KU	Law Australia
M	MUSIC
N	FINE ARTS
P	LANGUAGE AND LITERATURE
PN	Literary history; Literary composition
PR	English literature (including Australian)
PS	American literature
Q	SCIENCE
QA	Mathematics
QA76	Computing
QB	Astronomy
QC	Physics
QD	Chemistry
QE	Geology
QH-QR	Biological Sciences
R	MEDICINE
S	AGRICULTURE
T	TECHNOLOGY
TA	Engineering (General) and Civil
TC	Hydraulic Engineering
TD	Environmental technology
TE-TF	Highways; Railways
TG-TH	Bridges; Building construction
TJ	Mechanical Engineering
TK	Electrical; Electronics; Nuclear engineering
TL	Automotive; Aeronautics; Astronautics
TP	Chemical Engineering
U	MILITARY SCIENCE
UK-UF	Armies
UG	Airforces; Military Engineering
V	NAVAL SCIENCE
Z	BIBLIOGRAPHY

Using LCCS books and other items are arranged into subject areas. Call numbers begin with letters followed by numbers.

Example:

TL 545 .D56 2005 Where TL 500-777 is for Aeronautics Aeronautical engineering.

Collection Locations

Prefixes (words or abbreviations) before the call number indicate locations. For example:

- **defcol** indicates the Defence Collection
- **per** indicates the Periodicals Collections (Bound and Current)
- **folio** indicates the Folio Collection
- **av** indicates the Multimedia Collection

Note: If there is no prefix the item is located in the Library's **Main** Collection.

Specific Shelf Locations

To locate a specific item, the following types of order must be considered:

1. Alphabetical order: T, TA, TC, TD,
2. Numerical order: 1, 2, 3, 4, 5.....
3. Decimal order: .4 is greater than .375; similarly, .6 is greater than .56.

Example:

TL - ALPHABETICAL
545 - NUMERICAL
.D56 - ALPHABETICAL, DECIMAL

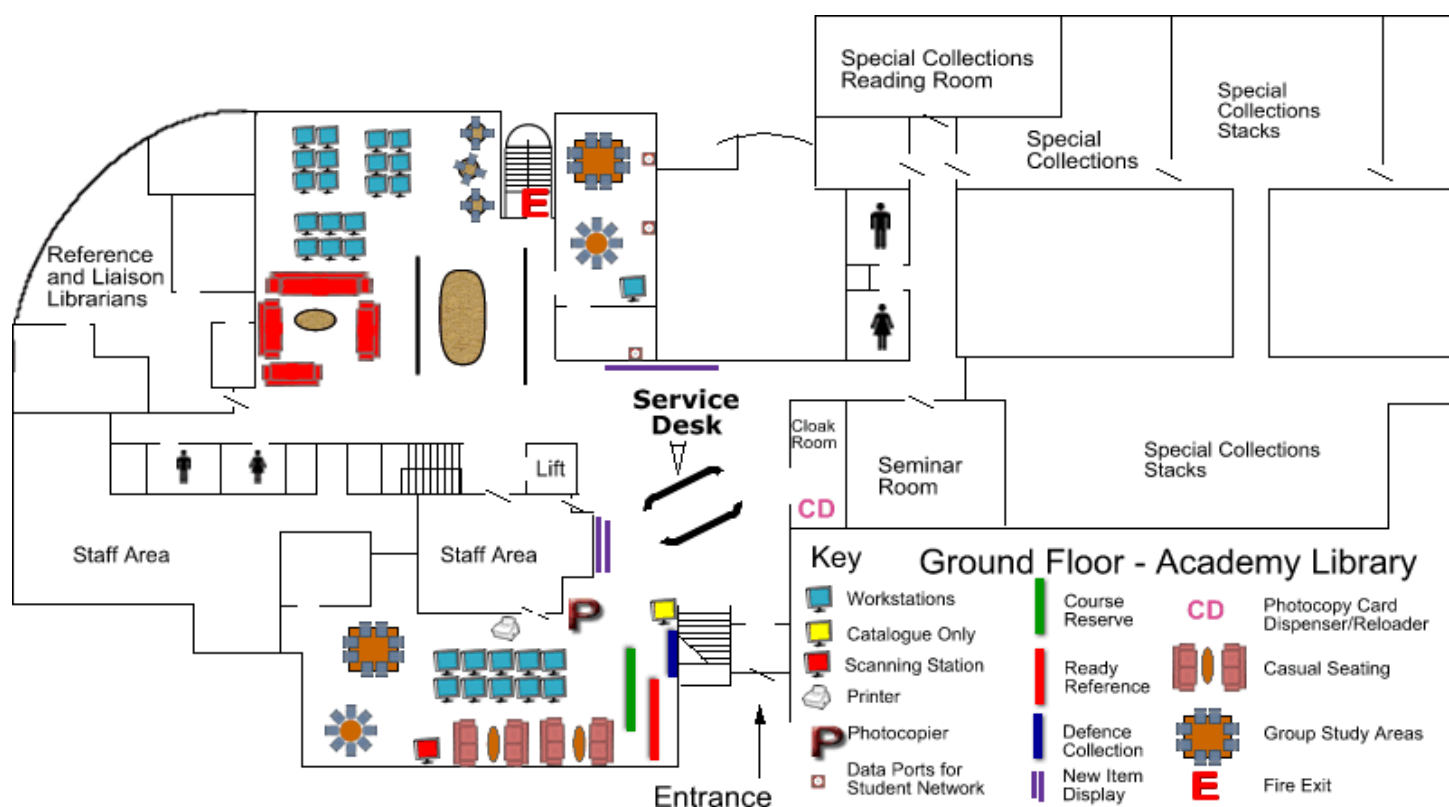
Always work from the left of the call number to the right (from the general to the specific). For example, using the call number above, first note where the TL books are shelved, then TL 545, then TL 545.D, then TL 545.D56, etc.

Use the following table and map to locate your call number on the shelves.

Location Name	Prefix	Physical Location	Loan Period
Course Reserve Collection	[none]	Ground Floor	2 hrs, 1 day or 3 days (up to 2 items of each type)
Defence Collection	defcol	Ground Floor	3 days (up to 2 items)
Manuscript Collection	special	Special Collections, Ground Floor	May be used in the Library under supervision

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New Items	[none]	Ground Floor	Available for semester loan
Ready Reference Collection	ready ref	Ground Floor	Not for loan
Special Collection	special	Special Collections, Ground Floor	May be used in the Library under supervision
Theses Collection	theses	Special Collections, Ground Floor	May be used in the Library under supervision



Location Name	Prefix	Physical Location	Loan Period
Atlas Collection	atlas	Top Floor	Restricted loan
Folios Collection	folio	Top Floor	Available for semester loan
Government – interfiled with Folios	gov	Top Floor	Borrowers with Academic privileges (1 week)
Independent Learning Centre	ilc	Top Floor, near Current Periodicals	14 days (up to 3 items)
Main Collection	[none]	Top Floor	Available for semester loan
Map Collection	map	Top Floor	Restricted loan
Microfiche Collection	mfiche	Top Floor	Not for loan
Microfilm Collection	mform	Top Floor	Not for loan

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Multimedia Collection (CDs,DVDs,Videos,etc)	av	Top Floor	14 days (up to 3 items)
Newspaper Collection	[none]	Top Floor	Not for loan
Periodicals Collection (Bound)	per	Top Floor	Borrowers with Academic privileges (1 week)
Periodicals Collection (Current)	per	Top Floor	Borrowers with Academic privileges (overnight)

